

Meeting Minutes

Dunbar Elementary School

Date: January 21, 2021

Time: 4:08-4:50pm

Location: Virtual via Zoom

- I. Call to order: 4:08PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ernest Sessoms, Jr.	Present
Parent/Guardian	Shronda Hall	Present
Parent/Guardian	Billie Perdue	Absent
Parent/Guardian	Keondra Sheppard	Absent
Instructional Staff	Schajuan Jones	Present
Instructional Staff	Angela Montrel	Present
Instructional Staff	Carol Simms	Present
Community Member	Jacquetta Watkins	Absent
Community Member	Howard Grant	Present
Swing Seat	Toiyen Dowell	Present
Student (High Schools)		Absent

Quorum Established: Yes

- III. Action Items
 - a. **Approval of Agenda:** Motion made by Howard Grant; Seconded by Carol Simms
 Members Approving: 5
 Members Opposing: 0
 Members Abstaining: 0
Motion: Pass
 - b. **Approval of Previous Minutes: Amendments:** Howard Grant was marked absent when he was actually present for the 12/10/2020 Meeting
 Motion made by Howard Grant; Seconded by Carol Simms
 Members Approving: 5
 Members Opposing: 0
 Members Abstaining: 0
Motion: Pass

- IV. Discussion Items

- a. Dunbar 2021-2022 Budget
 - i. The committee reviewed the minutes from the 1/14/2021 work session.
 - ii. Principal Sessoms reviewed the strategic plan which was developed from the school's needs
 - iii. Principal Sessoms reviewed the budget allocations for FY22
 - iv. The district is requiring an intervention period at least 3 days a week next school year.
 - v. Principal Sessoms is also proposing an afterschool program (2 days a week; 2 hours per day; Stipends will be provided for 2 teachers per grade level {12}, 3 paras, and 2 administrators; Program will be based on student data; Minimum of 10 students per teacher

V. Information Items

- a. January Re-Opening Plan Updates
 - i. Desk shields, tissue, and disinfectant spray have been donated to the school by a partner (secured by Ms. Watkins)
 - ii. Pre-k through 2nd grade students are scheduled to begin face-to-face on Monday, January 25th
 - iii. 3rd-5th grade students are scheduled to begin face-to-face on Monday, February 2nd
 - iv. PPE will be distributed to face-to-face students Friday, January 22nd
 - v. Intent surveys for parents regarding face-to-face or virtual instruction will be conducted again starting February 15th
 - vi. There will be no more than 9 students per classroom
 - vii. Instructional format is virtual for face-to-face and virtual students (no simultaneous teaching)
 - viii. Parents can opt for their child to remain virtual IF they already chose face-to-face
 - ix. Day Cleaning Crew will continuously clean high traffic/high touch areas during the day
 - x. Night Cleaning Crew will clean the desks and chairs daily and deep clean on Wednesdays with a fogger
 - xi. Students will need to bring water bottles because the water fountains are not available
 - xii. PPE screenings will take place for staff and students before entering the building each day
 - xiii. Breakfast and lunch will be eaten in the classroom

VI. Announcements

- a. Public Comment (if applicable)

VII. Adjournment

Motion made by Grant Howard; Seconded by Schajuan Jones

ADJOURNED AT 4:50 PM

Minutes Taken By: Toiyen Dowell

Position: Secretary

Date Approved: 02/18/2021